

## UTI Program

# Appendix H: UTI Program Checklist

This is an excerpt from the Urinary Tract Infection (UTI) Program: [Implementation Guide \(Appendix H\)](#). This checklist can be used to help your implementation team to monitor your progress and ensure that each step in the implementation guide has been addressed.

Activities	Yes	No
Review the implementation guide		

### Assess:

Activities	Yes	No
Complete the practice change questionnaire		
Complete the considerations for readiness		
Decide to move ahead with the UTI Program		
Get the implementation team together		

### Plan:

Activities	Yes	No
Complete the barriers to practice change questionnaire		
Examine implementation phases, strategies and complete an action plan as applicable for each strategy		

### Increase buy-in and support

Activities	Yes	No
Strategy A: Involve local influencers <ul style="list-style-type: none"> <li>• Create action plan</li> </ul>		
Strategy B: Generate buy-in <ul style="list-style-type: none"> <li>• Create action plan</li> </ul>		
Strategy C: Align policy and procedures to reflect practice changes <ul style="list-style-type: none"> <li>• Create action plan</li> </ul>		
Strategy D: Review how resident symptoms are documented and communicated <ul style="list-style-type: none"> <li>• Create action plan</li> </ul>		

### Increase knowledge and develop skills

Activities	Yes	No
Strategy E: Deliver education to staff <ul style="list-style-type: none"> <li>• Create action plan</li> </ul>		
Strategy F: Provide information and education to residents and families <ul style="list-style-type: none"> <li>• Create action plan</li> </ul>		
Strategy G: Use coaching to reinforce practices and support staff <ul style="list-style-type: none"> <li>• Create action plan</li> </ul>		

### Monitor practice and give feedback to staff

Activities	Yes	No
Strategy H: Keep track of how your home is doing and provide feedback to staff <ul style="list-style-type: none"> <li>• Create action plan</li> </ul>		
Strategy I: Continue to remind staff of key practice changes <ul style="list-style-type: none"> <li>• Create action plan</li> </ul>		

## Implement:

Activities	Yes	No
Ensure roll-out of implementation strategies and action		
Obtain front-line staff feedback on strategies and tools		
Engage in continuous quality improvement		
Create a sustainability plan: <ul style="list-style-type: none"> <li>• determine frequency of implementation team meetings</li> <li>• ensure frequent review of implementation of strategies by implementation team</li> <li>• on-going education for new staff, residents, and family</li> </ul>		
Continue to monitor success in sustaining practice changes through review of process surveillance documentation and ongoing discussions about implemented strategies that support recommended practice changes		

## Contact

This resource is part of Public Health Ontario’s UTI Program.

For more information, please visit [www.publichealthontario.ca/UTI](http://www.publichealthontario.ca/UTI) or email [uti@oahpp.ca](mailto:uti@oahpp.ca).